

Southern Wake Counseling Center, PLLC
INSURANCE CONTRACT

Southern Wake Counseling Center (SWCC) is happy to verify your insurance eligibility. We need a copy of your original, current insurance card prior to the intake session. We will verify your eligibility each time you receive a new card. Please always bring the original copy of your new insurance card to each session.

Ultimately, you are responsible for fees if your insurance refuses to pay for services rendered. Our services start at \$95.00. If you have applied for a new card or your insurance eligibility expires, you will be responsible for the full fee for the service you received.

We cannot file insurance claims for late cancellations and for no shows. If you need to cancel or reschedule your appointment, please contact SWCC 24 hours prior to your scheduled appointment or you will be assessed the cancellation amount of \$95.00. After two (2) cancellations and/or no-shows within a 30-day period, you will be removed from the current client list and your name placed on a waiting list for 30 days prior to scheduling another appointment.

If you are considered a no show for the intake session, SWCC will not be able to reschedule another intake for you until the full fee is paid for the missed appointment.

Also, please be aware that if SWCC is required to by subpoena or requested to by you to take part in any legal proceeding, the fees for legal services are \$250.00 per hour with a one hour minimum. There are no discounts available for court related services.

Client/client guardian signature (if under age 18)

Date

Administrative Signature

Date